

TITLE OF POST:	Head of Psychology and Sociology
GRADE:	TLR2a
DATE OF APPOINTMENT:	September 2024
LINE MANAGER:	Curriculum Leader Social Sciences

Purpose of the Job

1. To lead on the Curriculum Area Improvement Plan as directed by the Curriculum Leader Social Sciences.
2. Working with the Curriculum Leader be accountable for the progress and attainment of all students following programmes within Psychology and Sociology.
3. To be a member of Barnhill Community High and be responsible for the safety, welfare and educational progress of groups of students as assigned by the Head Teacher and to take an appropriate share of collective responsibility for all students
4. To deputise for Curriculum Leader Social Services in his/her absence.
5. To contribute to the development of the school ethos

Curriculum

1. To coordinate the development of work of all Psychology and Sociology courses including responsibility for the preparation and development of:
Schemes of Work
Teaching Materials
Assessment/Moderation procedures
Deep Marking
Methods of Teaching and Assessment
2. To work with the Curriculum leader to carry out routine monitoring programmes in the Curriculum Area.
3. To work with Curriculum Leader to develop processes for monitoring progress and performance of students for reporting and analysing as required.
4. To liaise with the Curriculum leader to develop processes to moderate students' work to inform teaching and impact on achievement.
5. To analyse progress data to identify underperformance and organise appropriate intervention strategies in conjunction with the Curriculum Leader.
6. To support staff in the delivery of the Psychology and Sociology curriculum promoting the use of dynamic and effective teaching strategies.
7. To contribute to the delivery and development of Psychology and Sociology courses in KS4 and KS5 as required by the Curriculum Leader.
8. To work with the Curriculum Leader and other responsibility holders within the Social Sciences Curriculum Area to achieve school and Curriculum Area targets and initiatives.
9. To contribute to maintain a high quality, stimulating and safe environment in the Curriculum Area that celebrates achievement.
10. To promote the use of online learning within the Curriculum Area.
11. Contribute to extra-curricular activities and visits for students to promote Psychology and Sociology and enhance delivery of the curriculum and contribute to whole school events where appropriate
12. Keep abreast of curriculum changes within Psychology and Sociology and disseminate to the curriculum area as appropriate

Responsibilities

1. Assist the Curriculum Leader in leading, managing and supporting a team of staff, assuming direct line management responsibilities
2. To plan, prepare, develop, evaluate and review lessons and teaching programmes
3. Support/mentor staff in the delivery of the Psychology and Sociology curriculum, to help monitor and maintain the highest possible quality of teaching and learning and promoting the use of dynamic and effective teaching strategies
4. Ensure progress, achievement and attainment are celebrated across the Psychology and Sociology curriculum
5. Be responsible for the efficient use of funds allocated by the Curriculum Leader to maximise value for money

As a Classroom Teacher

1. To assess, record and report on student's work and progress in accordance with the school policies. Ensure students know the level at which they are operating and the strategies they need to undertake to move up the levels.
2. To be a form tutor and the first port of call with respect to the welfare and overall academic progress of individuals in the tutor group and for the development of a constructive group identity.
3. To be involved in the development, preparation and delivery of PSHE.
4. To assist with the management of behaviour and movement of students around the site and participate in the school's duty rota. To contribute to general health and safety.
5. To contribute constructively to the ethos of the school by participating in activities organised in the school.
6. To contribute to the effective promotion of the curriculum area and of the school as a whole
7. To be an active and constructive participant of working groups/teams in the school.
8. To make efficient and effective use of school resources, ensuring they are maintained and secure.

Barnhill Community High is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Due to the evolving nature of the school structure, all job descriptions may need to be adjusted, through consultation, to meet the needs of the school. This process may be informed by the professional review.

All job descriptions should be read in conjunction with the operating Pay and Conditions document published by the DFE. Due regard should also be given to the National Standards for Qualified Teacher Status.

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Person Specification

a. Qualifications/Experience

1. Qualified Teacher Status in the relevant or related curriculum area
2. Experience of teaching within age range to be served by the school (11-18). (This may be obtained from teaching practice).
3. Well qualified in the appropriate curriculum area and participation in relevant in service courses and/or further professional study.

b. Curriculum and Students

1. Successful experience of organising, delivering and evaluating the teaching of the curriculum area both with regard to methodology as well as content.
2. A) Understanding of the requirements of the subject at GCSE, BTEC, AS and A2 Level.
B) Understanding of and experience in developing and delivering cross-curricular themes
Evidence of commitment to and enthusiasm in raising of standards and achievements.
3. Evidence of the ability to oversee and promote effective participation of students in lessons.
4. Evidence of the effective management of the behaviour of students.

c. Equal Opportunities

1. Commitment to the provision of Equal Opportunities for all children in all aspects of their education throughout the school.

d. Management

1. Successful experience in organisation, planning and record keeping.
2. A commitment to and an understanding of teamwork.

e. Relationship with the School Community

1. Awareness of the ways in which parents, the local community and industry can be involved in students' learning.
2. Skill in communicating effectively with students, parents, other colleagues and Governors.
3. An understanding of and commitment to the effective promotion of the school.
4. An understanding of and commitment to playing a positive broader role in the school.

f. Personal Qualities/Attributes

1. A positive, enthusiastic outlook, embracing risk and innovation
2. Commitment and dedication to social justice, equality and excellence
3. Engagement in collaborative partnership working, within and beyond the school
4. Integrity in relation to their own and the school's practice
5. Courage and conviction to achieve the best outcomes
6. Respect and empathy towards others
7. Resilience, perseverance and optimism in the face of difficulties and challenges
8. Decisiveness, consistency and focus on solutions
9. Drive for improvement and challenging underperformance
10. Capacity to be flexible adaptable and creative
11. Capacity to receive and act on feedback to build on strengths and improve personal performance