



RESPECT | WISDOM | ASPIRATION | COMMUNITY

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Headteacher: Barnhill Community High School: Mr J Jones

Monday 7th June 2021

Dear Parent/Carer,

RE: Barnhill Community Primary to Secondary Transition

We are delighted to hear that you have accepted your child's place to join us at Barnhill Community High School and we are very much looking forward to welcoming your family to the Middlesex Learning Partnership. Due to the current situation regarding Covid-19, we will be operating a blended transition process during the summer term. This means that we may have already visited your child in their primary school, or are planning to and that you will have the opportunity to visit the school on Tuesday 6th July (details of this will be emailed to you and updated on the school website).

More than ever before, we understand that the transition process from primary to secondary education can be a daunting experience. We want to reassure you that we will assist you in any way we can to ensure all students arrive, whenever their first day at Barnhill may be, excited and fully informed about the next exciting chapter of their education.

To support us in planning a smooth transition we would like you to complete an on-line form by **Friday 18th of June**. Please [CLICK HERE](#) to complete the form and remember to press submit at the end. The on-line form will help us to plan for the new academic year and prepare students as best we can. If you are unable to complete the form online or would like some support, our dedicated staff will be more than happy to assist you in completing the form.

When completing the form, please could you send a copy of the following documents below:

- Child's birth certificate/passport
- Parent/Carer proof of address (please note: we do not accept bank statements)
- Home school agreement (this is attached in the email) this will be to be signed by the parent and student.

Please send this to cfranklin@barnhill.school this will be filed for your child to make sure we have the correct documents ready to start school.

If you require **Free School Meals**, please follow the link to check if you are eligible. <https://pps.lgfl.org.uk/> you will need your national insurance number for this. At the end of the check (if you are eligible) you will be presented with a certificate on the screen. Please screen-shot this certificate and send to this email fsm@barnhill.school please provide the child's full name/DOB in the email.

At Barnhill our ethos is 'together, achieving our best' and we understand that, at some point during school, all students require some additional support. To help us help you, please could you have had help in the form of SEND or school counselling when filling in the form. Although we receive detailed information from our feeder schools about every student, we would like to offer parents/carers the opportunity to share any SEND/SEMH information to help us organise the best possible support. Once received, Mrs Mohamed and Mrs Gibbons (SENDCo and Deputy SENDCo) will be making contact with parents/carers shortly after half term offering information tailored to your personal situation. There may be some opportunity for socially distanced face-to-face contact meetings to take place post lockdown for identified children and their families if considered essential.



In regards to the Barnhill uniform, it will be available from Vicky's Uniform Supplier – information can be [FOUND HERE](#). You can now also find the following information and resources on our school website:

- The Barnhill School Transition Handbook.
- A message from senior members of staff and the Head of Year 7.
- An introduction to the tutor and pastoral support teams.
- Information about the structure of the school day, including expectations, policies and procedures.
- Key information about the structure of the Year 7 curriculum and extra-curricular offer.
- An 'all about me' transition activity that will enable your child's new tutor find out more about them.
- A map of the Barnhill school site to help students find their feet.
- A video tour of the school.
- Contact information of key members of staff in support.
- Key information about the SEND team

We have provisionally planned for a Year 7 Meet the Tutor and Expectations Evening to take place later this year or in September. This will be dependent on Government guidelines so we will inform you closer to the date if this can go ahead. If it is not possible, then we will organise a virtual event. Please can I assure you that we will do all we can to make the transition process for your child from primary to secondary education as smooth and enjoyable as possible.

We will be updating the Transition webpage on the school website regularly with relevant information to support you through the process. [CLICK HERE](#) for details and information regarding Primary to Secondary Transition. We have an incredible team of staff who manage the transition process who will soon be at your disposal for support and guidance. Please do browse our website where you will find useful information regarding your child's future learning.

Lots of the information will be available in hard copies when your child starts secondary school and the tutor team will ensure that your child is supported in the best possible way to start secondary school. If you require any urgent support, please feel free to email our admissions officer on cfranklin@barnhill.school

I wish you and your family my best wishes during these challenging times.

Kindest regards,

Mr J Jones
Headteacher