

Parent Governor Nomination Form

Personal details

Title	<input type="text"/>	Name	<input type="text"/>	Surname	<input type="text"/>		
Gender response	<i>Please tick ✓ the appropriate</i>			Female	<input type="checkbox"/>	Male	<input type="checkbox"/>
Home address (please include your postcode)	<input type="text"/>						
Email address	<input type="text"/>						
Home telephone number	<input type="text"/>	Daytime telephone number	<input type="text"/>	Mobile telephone number	<input type="text"/>		
Are you an elected member of Hillingdon Council?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
Do you work for a local authority or public service?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
Do you work at this school, or in any other school?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
Please tell us the name of the child or children, and their class, for which you have legal parental responsibility.	<input type="text"/>						
Occupation	<input type="text"/>						
Name of employer	<input type="text"/>						
Have you any experience as a school governor?	*Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			

*If you are currently serving as a school governor, or you are involved with a school governing body in any other way, please tell us which school(s) you are involved with.

Your skills and attributes

Please tell us about your personal and professional skills and attributes which you will use to support the work of the governing body. This list is neither exhaustive or mandatory.

Skills and experience (only comment on those applicable to you)	Skill level? (low/medium/ high)	Experience level? (low/medium/ high)
Assessment, monitoring and evaluating skills		
Auditing experience and skills		
Chairing meetings or organisational boards		
Children & young people's services or activities (any sector)		
Coaching/mentoring skills		
Communication skills, including listening and writing		
Community relations experience		
Data analysis skills		
Equal opportunities - understanding and practice		
Financial management, accountancy skills		
Handling complaints, grievances or appeals		
Health & safety understanding		
Health services (particularly relevant in special schools)		
Human resources expertise and staff recruitment		
ICT &/or management information systems		
Knowledge of, and an interest in the local community		
Leadership and management skills and development		
Negotiation and mediation skills		
Performance management of staff or within an organisation		
Policy development		
Premises and facilities management		
Problem solving		
Procurement and purchasing		
Professional legal skills		
Project management		
Public relations and marketing		
Public sector knowledge		
Quality assurance		
Risk assessment		
Safeguarding and child protection		
Self-evaluation and/or impact assessment		
Special educational needs and disability (SEND)		
Strategic planning		
Surveying, consultation and/or research		
Teaching and learning (any sector, any phase)		
Work placements/career planning		

Please tell us about any other skills, qualifications, training, or personal and/or professional attributes that you can bring to the role.

Please tell us about yourself and your reasons for wanting to volunteer as a governor.

Governors must attend governing body and committee meetings throughout the year, mostly in the evenings. Governors must also make planned visits to the school during the daytime around once per term. This involves a time commitment from you.

Are you able to spare the time to volunteer as a governor? Yes No

Governors need to attend training for the role and develop their skills and understanding to support the school. This may mean attending training in evenings or sometimes during the day.

Are you willing to do this? Yes No

Governors must be actively involved in meetings by reading papers in advance, preparing questions, listening and contributing to discussions and ideas for improving the school.

Do you feel able to contribute to the governing body at meetings? Yes No

Governors are likely to be asked to undergo an identity and criminal records check as part of the appointment process.

Are you willing to do this? Yes No

Personal declaration

We welcome every application regardless of gender, age, disability, sexual orientation, race, religion and belief. **Please read the criteria below and confirm that you are not disqualified from serving as a school governor because of these restrictions.**

Governor Eligibility and Disqualification Policy – Summary

Individuals must be aged 18 or over, must not be registered pupils at the school, and may not hold more than one governorship at the same school.

Disqualification Criteria

A person is disqualified from becoming or continuing as a governor if they:

- Fail to attend governing body meetings for six consecutive months without consent.
- Are subject to bankruptcy or debt relief restrictions, or have an undischarged sequestration.
- Are subject to company director disqualification orders or undertakings.
- Have been removed as a charity trustee for misconduct or mismanagement.
- Are barred from working with children or appear on relevant safeguarding lists.
- Are disqualified from childminding or childcare registration.
- Refuse a DBS check.
- Have certain criminal convictions, including:
 - imprisonment of 3+ months within the last 5 years
 - imprisonment of 2.5+ years within the last 20 years
 - imprisonment of 5+ years at any time
 - fines for nuisance/disturbance on school premises within the last 5 years

Parent Governor Additional Restrictions

Parent governors cannot be elected or appointed if they are elected members of the local authority or if they work more than 500 hours per year at the school.

Declaration:

I confirm that I have read the criteria above and that I am not disqualified from serving as a parent governor (please tick ✓ the box).

I acknowledge and agree that the school can use my personal data in this form for the purposes of parent governor election and recruitment. All data is held in accordance with the Data Protection Act 1998. I confirm that the information that I have provided in this application form is accurate.

Signature

Date

Print Name
